

Cavendish Green Mountain Snow Fleas, Inc.

BY-LAWS

Article I Purpose and Name

Section 1. The name of this Club shall be “Cavendish Green Mountain Snow Fleas”.

Section 2. The purposes of the “Cavendish Green Mountain Snow Fleas” ~~are~~ is to stimulate and advance the general welfare and safety of snowmobiling; to serve the interests of snowmobile owners; to defend such owners against discriminatory legislation, regulations and burdensome taxation; to develop a fraternal spirit among local snowmobile and other winter sport enthusiasts; to provide a medium for the exchange of snowmobiling information; to own or lease property for Club uses; and to perform all desirable and lawful functions for the successful operation of the Club and in the general ~~public~~ of the public interest of the public.

Article II Membership

Section 1. Membership in the Club shall consist of ~~the following classes:~~

~~a. Active Members~~

~~b. Honorary Members~~

Section 2. Active membership is available to all individuals who are interested in safe sensible snowmobiling, and in keeping the out-~~of~~ doors free and clean for all to enjoy.

Section 3. All members must obey State and ~~Local VAST~~ Regulations, and the Cavendish Snowmobile Ordinance (Addendum A attached) regarding snowmobile riding in Cavendish. All members must obey all State, VAST, and Club signs.

Section 4. ~~All snowmobilers that ride secondary roads are asked to adhere to the speed limit for said road. They are also asked to ride in single file and keep to the right side. Per the Cavendish Snowmobile Ordinance, snowmobilers are allowed to ride on Cavendish town roads to access the nearest VAST trail. When riding in other towns members are asked to adhere to all Vermont and local laws and ordinances which pertain to snowmobiling.~~

Section 5. Each active member shall be entitled to one vote.

~~**Section 6.** The Board of Directors may establish the qualifications and rights of Honorary Members.~~

Section 76. Membership in the Club ~~may be~~ is obtained by completing the ~~appropriate~~ Club Membership Application form ~~or by purchasing a TMA or 4 Day Pass from the~~

~~Club or online from VAST, agreeing to abide by the By-Laws of the Club and~~ paying the required dues, ~~and agreeing to abide by the By-Laws of the Club.~~

Section 87. A member may resign from the Club at any time upon written notice to the Secretary.

Section 98. Membership in the Club may be terminated by majority vote of the Board of Directors in the event of non-payment of dues or for other reasons consistent with the Club's best interests.

Termination of the membership of any member shall not release said member from the obligation to pay all dues and other amounts owed to the end of the period of membership.

Article III Management

~~**Section 1.**— Management of the Club will be run by the members present at the meeting.~~

Section 21. The management of the Club will be vested in a Board of Directors.

Article IV Board of Directors

Section 1. The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, Trailmaster, Membership Coordinator, Trail Signage Coordinator, and Cook Shack Coordinator, plus any other officers in the interest of the Club.

The duties of the President, Vice President, Secretary, and Treasurer can be found in Article V, Sections 4 through 7.

The Trailmaster shall be responsible for maintaining the trails in good condition including, but not limited to, the coordination of trail clean up events, de-brushing, repair and replacement of bridges, repair and replacement of signage, and working with landowners on issues related to the trails. The Trailmaster is also responsible for the completion and submission of VAST Construction Project Grant paperwork, and submission of the necessary paperwork when the project is complete adhering to all submission schedules to assure the Club receives payment in a timely fashion. The Trailmaster ensures the Club's trail equipment is in good operating condition; recruits and trains groomer operators; creates and coordinates the grooming schedule; and the completion and submission of all VAST and Windsor County grooming-related paperwork in a timely manner adhering to all submission schedules.

The Membership Coordinator shall be responsible for maintaining membership records including, but not limited to, maintaining Club members' contact information; retaining copies of TMAs and 4 Day Passes sold by the Club for the current season and the prior season; maintaining a list of Club volunteers to use for the annual distribution of

Volunteer TMAs as outlined in Criteria for Awarding a Volunteer TMA (Addendum B attached); coordinating the sale of TMAs and 4 Day Passes by local businesses; coordinating TMA payments to VAST including the return of unsold TMAs and 4 Day Passes; and coordinating payment of members' dues to Windsor County.

The Trail Signage Coordinator shall work with the Trailmaster to ensure that all trails are properly identified. Specific responsibilities include, but are not limited to, providing the Trailmaster with a list of signage supplies needed prior to the start of each season; opening and closing trail gates; ensuring each trail has sufficient signage and trail markers; ensuring all signage is VAST compliant; and removal and replacement of broken markers and signs.

The Cook Shack Coordinator is responsible for overseeing the activities of the Cook Shack including, but not limited to, the purchase and preparation of food; training volunteers; creating and coordinating a work schedule of volunteers; providing the Membership Coordinator with an annual list of Cook Shack volunteers; and maintaining an adequate supply of maps and Club clothing and any other non-food related items sold at the Cook Shack.

Section 2. All members of the Board of Directors shall hold office for one year or until their successors ~~are~~is duly elected. Any Director resigning before the end of his or her term should submit their resignation in writing to the President.

Section 3. The Board of Directors may employ whatever personnel they deem necessary, and for which funds are approved by the membership, to aid in the management of the Club.

Section 4. ~~Regular meetings~~Meetings of the Board of Directors ~~shall~~can be held prior to any meeting of the Club membership at a time and place designated by the President. ~~Members~~Directors present shall constitute a quorum.

Section 5. Special meetings of the Board of Directors may be called by the President, ~~notice of which shall be given in sufficient time to permit members to be present.~~

Article V Officers

Section 1. The officers of the Club shall be the President, Vice President, Secretary and Treasurer plus any other officers deemed necessary. ~~The offices of Secretary and Treasurer may be held by the same person.~~

Section 2. ~~Election~~Each year the election of officers for the upcoming season will be held ~~in~~at the Club's April meeting~~the fall of the year~~. This date will ~~be set at~~coincide with the a regular membership meeting. Notice of the slate of officers and the meeting date will be provided to members at least one month in advance of the meeting.

Section 3. The officers shall be elected by the members and shall hold office for the term of one year, or until their successors have been elected.

Section 4. The President shall preside at all meetings of the Club and its Board of Directors, shall appoint all committees with the exception of the ~~elective chairman~~ Elective Chairman, shall be an ex-officio member ~~ex-official~~ of all committees, shall ensure that the Club is represented at all Windsor County and VAST meetings, and carry on those other responsibilities assigned to him by ~~those~~ these By-Laws and by the Board of Directors. The President shall maintain all records pertaining to the Club and its history.

Section 5. During the absence or temporary incapacity of the President, the Vice President shall perform the duties and have the power of the President.

Section 6. The Secretary shall record and keep the minutes of all Club meetings, copies of all Club correspondence, and other records pertaining to the Club.

Section 7. ~~The Treasurer shall maintain all accounts of the Club and have charge of all of its funds. He/she shall keep all funds in a bank approved by the officers and in the name of the Club, subject to withdrawal by the officers. An annual account shall be presented to the membership on a monthly basis. The Treasurer shall maintain all accounts of the Club and have charge of all of its funds. Funds will be kept in the name of the Club in a bank approved by the officers with the President and Treasurer being authorized to make withdrawals. Expenditure of funds over \$500.00 must be approved by a majority vote of the Board of Directors, or the Club officers, or by vote at a membership meeting. The reason and the amount of the expenditure must be reflected in the minutes of the meeting. A Treasurer's report shall be presented to the membership at each monthly meeting. The Treasurer is responsible for working with the Club's accountant to ensure that all applicable IRS tax forms are filed in a timely fashion. The Treasurer is also responsible for completing all Vermont Secretary of State paperwork and filing them in a timely fashion.~~

Article VI Fiscal Year

Section 1. The fiscal year of the Club shall commence on the first day of ~~January~~ February -and end on the thirty-first day of ~~December~~ January.

Article VII Dues

Section 1. The amount of dues ~~as well as the time for payment~~ shall be determined ~~from time to time~~ by action of the Board of Directors each fall prior to the notification from VAST of TMA pricing and voted on by the membership present at the November meeting.

Article VIII Meetings

~~Section 1. — The annual meeting, also being the election meeting, of the members of the Club shall be held on a date to be set at a regular meeting.~~

Section 21. Regular meetings of the members of the Club shall be held monthly from September through April each year at ~~the a~~ time and place fixed by resolution at the previous meeting or as designated by the President or by the Board of Directors.

Section 32. Place, day and hour of ~~the annual and~~ all regular meetings of the members shall be made known to the members in sufficient time to permit them to be present.

Section 4.3. Special meetings of the members of the Club may be called by the President or by any six members of the Club upon giving three days written notice, which shall state the place, day, ~~and~~ hour, and purpose of the meeting.

Section 54. The members present shall constitute a quorum. Any action taken at a regular meeting or special meeting shall require a majority vote of those present.

Article IX Expenditures

Section 1. Any expenditures in excess of \$500.00 must be voted on at a monthly membership meeting or a special Board of Directors meeting.~~presented one monthly membership meeting prior to the meeting at which it will be acted upon by the membership.~~

Article X Dissolution

Section 1. Upon any dissolution of the Club, any remaining assets after payment of its debts and liabilities shall be paid over to a charitable corporation. No benefits, subsidies or dividends shall be paid to an officer, director, member, employee or donor of the Club.

Article XI Amendments

Section 1. ~~These By-Laws may be amended at any meeting of the Club by a majority vote of members attending such providing a notice of such proposed amendment or amendments shall have been mailed to each member with notice of the meeting at which the amendments are to be considered.~~These By-Laws may be amended at any meeting of the Club by a majority vote of members in attendance. Proposed changes will be provided to Club members for their review and will be available for review on the Club's website. Members will be notified of the date of an amendment vote at least one month in advance of the meeting when the vote is to take place.

Amended this _____ day of _____, 2017

Joseph Marini, President

Daniel Tiernan, Vice President

, Secretary

Dorothy Ramsdell, Treasurer
